

# MINUTES

**Meeting:** TIDWORTH AREA BOARD  
**Place:** Collingbourne Ducis Village Hall, Chicks Lane, Collingbourne Ducis  
SN8 3UH  
**Date:** 20 May 2013  
**Start Time:** 7.00 pm  
**Finish Time:** 9.10 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Christopher Williams, Cllr Mark Connolly and Cllr Charles Howard and Feur de Rhe-Philippe

### **Wiltshire Council Officers**

Mary Cullen - Community Area Manager (CAM)  
Alistair Cunningham - Service Director for Economy and Enterprise  
Kevin Fielding – Democratic Services Officer

### **Town and Parish Councillors**

Tidworth Town Council – Humph Jones  
Ludgershall Town Council – Owen & Janet White  
Collingbourne Ducis Parish Council – Keith Cockerton  
Enford Parish Council – David Harbottle  
Everleigh Parish Council – Denis Bottomley  
Netheravon Parish Council – Ian Blair-Pilling

### **Partners**

Wiltshire Police – Insp Christian Lange  
Police & Crime Commissioners Office – Kieran Kilgallen  
Wiltshire Fire & Rescue Service – Mike Franklin  
Tidworth Garrison – Col Paddy Tabor

Community Area Partnership – Tony Pickernell  
Youth Service – Wendy Higginson  
Extended Services – Julie Tremlin  
Wellington Academy – Andy Scofield

**Total in attendance: 40**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Appointments</u></p> <p>Cllr Chris Williams was elected Chairman of the Tidworth Area Board.</p> <p>Cllr Mark Connolly was elected Vice-Chairman of the Tidworth Area Board.</p> <p>Appointments to Working Groups and Outside Bodies</p> <ul style="list-style-type: none"> <li>• Community Area Transport Group – Cllr Mark Connolly.</li> <li>• Shadow Campus Operations Board – Cllr Mark Connolly.</li> <li>• Tidworth Community Area Partnership – Cllr Chris Williams.</li> <li>• Tidworth Leisure Centre Executive Committee – Cllr Charles Howard.</li> <li>• Youth Advisory Group – Cllr Chris Williams.</li> <li>• Wellington Academy Governing Body – Cllr Charles Howard.</li> </ul>
2	<p><u>Chairman's Welcome, Introductions and Announcements</u></p> <p>The Chairman welcomed everyone to the Collingbourne Ducis Village Hall for the meeting of the Tidworth Area Board and gave everybody in attendance the opportunity to introduce themselves.</p> <p>The Chairman thanked Col Paddy Tabor for his support of the Area Board and the local community.</p> <p>The Chairman congratulated Sgt Mark Freeman on his promotion to Police Inspector and PCSO Philippa Royston who was now training to become a Police Constable.</p> <p>The Chairman thanked Betty Dobson who was retiring for her support of the Area Board and children's services in the community.</p>
3	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Maurice Betteridge – Tidworth Town Council and David Wildman – Chamber of Commerce.</p>

4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Minutes</u></p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• The minutes of the 18 March 2013 meeting were agreed as a correct record and signed by the Chairman.</li> <li>• Matters Arising. There were no matters arising.</li> </ul>
6	<p><u>Community Area Partnership Agreement</u></p> <p>The Community Partnership agreement (CAPA) 2013/14 was signed by Col Paddy Tabor – Chairman, Tidworth Community Area Partnership and Cllr Chris Williams – Chairman, Tidworth Area Board.</p>
7	<p><u>Tidworth Mums work and achievements over the last year</u></p> <p>Representatives from the Tidworth Mums Group outlines the work carried out by their group and achievements over the last year.</p> <p>Points made included:</p> <p>Aims of the Tidworth Mums</p> <ul style="list-style-type: none"> <li>• To provide parents and carers, both civilian and military with better information of what services are available to them in Tidworth.</li> <li>• To create additional and structured pre-school activities and encourage parental participation.</li> <li>• To create volunteering opportunities that will reap benefits to the wider community.</li> <li>• To welcome new families into the area and provide useful and relevant information on the local area.</li> <li>• To organise social evenings and events to encourage interaction and provide the opportunity to learn new skills.</li> </ul>

### Web site

- 2000+ unique visitors since launch end August 2012.
- Being actively used by regular visitors for local information on groups, activities, volunteering opportunities and other community events and news.
- Eight Paying advertisers with several more showing interest.
- Goal to be self funding within one year.

### Social Media

- 740 Facebook Group members.
- Group used in new, inventive ways by members.
- Twitter account.
- Community Blog.

### Funding

- March 2012 – Wiltshire area board donate £1,500 for the soft play area.
- September 2012 – Tidworth Town Council donate £184.00 for storage.
- September 2012 - Wiltshire area board donate £2,000 towards play equipment and Tidworth Mums' set up costs.
- May 2013 - The Community Foundation £730 towards play equipment and story sacks.
- Continued donations received towards children's snacks.

### Tidworth Mums visit to Whitehall

- In March 2013 we were invited to attend a meeting with The Minister of State for Defence, Welfare and Veterans the Rt Hon Mark Francois MP.
- We have been asked to produce a DVD to be distributed to other Garrisons with the potential to replicate our model in other towns.
- We are working with a company called "Fixers" who will be filming with us

	<p>this month.</p> <p>What next?</p> <ul style="list-style-type: none"> <li>• Filming with Fixers.</li> <li>• The Glass House Project.</li> <li>• Regular events conducted – Once every 4-6 weeks.</li> <li>• Use local resources for active and affordable days out.</li> <li>• Support other groups and encourage a proactive approach in our community.</li> <li>• Volunteering opportunities.</li> </ul> <p>The Chairman thanked the Tidworth Mums on behalf of the Area Board for the good work that they had achieved so far in the community.</p>
8	<p><u>Local Highways &amp; Street Scene Services</u></p> <p>Imogen Dallimore was introduced as the new Tidworth Community Highways &amp; Street Scene Services co-ordinator. Her role would be to pull together a range of services from one central point, giving local communities better street scene services.</p> <p>It was agreed that as littering appeared to be a recurring theme, the Area Board could have a litter themed agenda item at a future meeting, with Imogen coming back to the Area Board to present this.</p> <p>The Chairman thanked Imogen Dallimore for attending the meeting.</p>
9	<p><u>"Army 20/20" - the role of Wiltshire Council</u></p> <p>Alistair Cunningham - Service Director Economy &amp; Regeneration, Wiltshire Council and Cllr Fleur de Rhe-Philippe gave a presentation that outlined "Army 20/20", and the role of Wiltshire Council.</p> <p>Points made included:</p> <p>Key messages</p> <ul style="list-style-type: none"> <li>• Through the MCI Partnership Wiltshire was optimising the economic and social benefits of the military presence, and aligning council and partners</li> </ul>

	<p>services to meet the changing needs of the military.</p> <ul style="list-style-type: none"> <li>• Wiltshire Council would continue to support the military, their families and veterans.</li> <li>• Keeping balanced, sustainable communities on Salisbury Plain.</li> </ul> <p>Ministry of Defence relocation in context</p> <ul style="list-style-type: none"> <li>• Move of Defence Technical Training units to Lyneham.</li> <li>• Regular Army Basing Plan, including troops returning from Germany to Salisbury Plain area.</li> </ul> <p>Points made from the floor included:</p> <ul style="list-style-type: none"> <li>• Stakeholder groups being set up, would be welcomed, as it was important that there was local involvement in the process.</li> <li>• It was vital that information was available for the local parishes, who were keen to be involved in the process.</li> <li>• Concerns as to where the water would come from to service the proposed housing and infrastructure expected to be delivered.</li> <li>• The Area Boards would have a vital role to play in the process.</li> </ul> <p>It was agreed that Alistair Cunningham and Cllr Fleur de Rhe-Philipe would seek MCI approval for local stakeholder groups to be set up in areas where Army 20/20 and basing requirements would occur.</p> <p>The Chairman thanked Alistair Cunningham and Cllr Fleur de Rhe-Philipe for the presentation.</p>
10	<p><u>Shadow Campus Operations Board (SCOB) - update</u></p> <p>Cllr Charles Howard gave a brief overview of the setting up of the Shadow Campus Operations Board (SCOB), and advised that the SCOB had held regular meetings since its inception on the 19 March 2012. Work carried out during this time included:</p> <ul style="list-style-type: none"> <li>• Consultation with the local community on the composition of the Campus. The results of the comprehensive Tidworth Community Area Partnership consultation were currently being reviewed.</li> </ul>

- The SCOB had identified a number of target groups that they would be contacting for their specific views on the possible facilities that a Campus could offer the community.
- Following informal meetings with both Ludgershall and Tidworth Town Councils, Wiltshire Council had reiterated its aspiration to continue the building of a close working relationship with the two Councils to deliver the best possible solution for both Tidworth and Ludgershall.
- There have been extensive discussions on the various siting options for Campus facilities in both Tidworth and Ludgershall. The decision making process on this is complicated because details are awaited of any community facilities that may or may not be provided by the Ministry Of Defence as part of "Army 20/20" plans for the Tidworth area. If the Army is to provide facilities, it is important that these are tied in to fit with the facilities provided by Wiltshire Council. In view of the importance of any input and contribution by the MOD it is likely that there would be some delay before the details of the Tidworth Campus could be settled, and it is not possible at the moment to say when the Campus would be completed and come into operation.
- The SCOB was very mindful of the fact that the needs of rural parts of the Tidworth community area, and not just the towns of Tidworth and Ludgershall should be satisfied, this was being taken into account in the discussions that were being held.

#### Membership of the SCOB

Two members of the board have now finished their appointments and require replacement, these are:

- Col Paddy Tabor, who had recently retired as the Tidworth Garrison Commander. He had been a board member representing the Army as a community group.
- Insp Mark Freeman, who has now moved out of the Tidworth community area. He had been a board member representing the wider community.

The Area Board are happy to consider volunteers to fill these two posts, potential candidates which had been suggested are:

- Lieut Col David Barron, Deputy Commander of the Tidworth Garrison to fill the post until Col Tabor's replacement arrives later this year.
- Sgt Martin Phipps, Wiltshire Police who had been appointed to take over from Insp Freeman, and was due to start work in Tidworth shortly.



	<p>Any other nominations for these vacancies should be submitted to Mary Cullen, the Community Area Manager, before Tuesday 4<sup>th</sup> June.</p> <p>The Chairman thanked Cllr Howard for his update.</p>
11	<p><u>Community Area Transport Group - update</u></p> <p>The Community Area Transport Group update/minutes dated 13 May 2013 are attached to these minutes.</p> <p>The Area Board members gave approval to fund the following schemes:</p> <ul style="list-style-type: none"> <li>• Levell Court, Ludgershall Horse warning signs, Tidworth (partner scheme with Polo Club).</li> <li>• Street light, Manor Bridge Court, Tidworth Contribution toward footpath in Enford.</li> <li>• Fund survey for possible light controlled crossing in Collingbourne Ducis on A346/A338 near Cadley Road junction.</li> </ul> <p>The Chairman thanked Cllr Mark Connolly for his update.</p>
<p><u>20130513-Transport Group Minutes</u></p>	
12	<p><u>Update on Issues Raised</u></p> <p>The issues report dated 20 May 2013 was tabled and noted, it is attached to these minutes.</p>
<p><u>Tidworth Issues Report 20.05.13</u></p>	
13	<p><u>Updates from Town and Parish Councils, the Police, the Army, NHS, TCAP and other Partners</u></p> <p>Wiltshire Police – Insp Christian Lange</p> <p>The written update distributed with the agenda was noted.</p> <p>Wiltshire Fire &amp; Rescue Service</p>

The written report was noted.

NHS Wiltshire

The written report was noted.

Tidworth Garrison - Col Paddy Tabor

Points made included:

- That a development of over three hundred houses had been proposed on land at Area 19, with an expected completion during 2017.

Tidworth Community Area Partnership – Tony Pickernell.

Points made included:

- That TCAP were working with Castledown Radio, the station was now transmitting more live programmes.
- The Partnership was to hold a free community event at the Tattoo Ground, on Saturday 15 June. The event would have both spectator events and trade stalls.
- The next Partnership meeting was planned for Friday 7 June.

Ludgershall Town Council – Owen White

Points made included:

- Town Council bench marking is ongoing.
- There were concerns that the make up of the SCOB was becoming un-balanced.
- That the Parishes should have representations on the SCOB.

Tidworth Town Council

- Tidworth Town Council was now started its meetings to plan for the next four years.

Everleigh Parish Council – Denis Bottomley

- The Everleigh Summer Fete would be held on Saturday 1 June.

Netheravon Parish Council – Ian Blair-Pilling

Points made included:

- The pedal car race had been organised for Saturday 25 May 2013, entrance open to all villages with the pedal cars provided.

Collingbourne Ducis Parish Council – Keith Cockerton

- That the Parish Council was to carry out a letter drop in the parish which highlighted “Bringing democracy back to the village”.

Extended Services – Julie Tremlin.

- That the Summer Programme had now been finalised, with lots of activities scheduled both at the Wellington Academy and across the parishes.
- Claire Perry MP had recently visited Extended Services, with coverage from the national media.

Youth Service – Wendy Higginson

Points made included:

- The newly recruited assistant youth workers would soon be taking up their appointments.
- Tidworth Dance had now re-started and would be performing at the Community Day event.
- Was working with the Army Welfare Service to get youth work provision in Perham Down.

Wellington Academy – Andy Scofield

- The Wellington Academy would be holding an Arts Festival during the first week in July.

	<ul style="list-style-type: none"> <li>• The Wellington Academy would be submitting a bid to run the new school to be built on land at the North East quadrant.</li> <li>• The Wellington Academy was seeking approval from its governors to appoint a school chaplin.</li> </ul> <p>The Chairman thanked everybody for their updates.</p>
14	<p><u>Community Area Grants</u></p> <p>I. There were no applications for Community Grant Funding.</p> <p>II. Area Board Grant Funding - 2013/14</p> <p>Mary Cullen – Tidworth, Community Area Manager outlined changes to the community area grants scheme for the period 2013/14:</p> <ul style="list-style-type: none"> <li>• There would be an online applications process.</li> <li>• Funds in the forthcoming financial year would be for Capital projects.</li> <li>• There would be a small area board revenue budget.</li> <li>• Funds to support the operation of the Community Area Partnership would continue to be available this year.</li> <li>• All applications for projects over £500 would need to find match funding.</li> <li>• The small grants scheme, for projects costing up to £350 had been abolished.</li> </ul> <p>The Chairman thanked Mary Cullen for her update.</p>
15	<p><u>Date of Next Meeting, Forward Plan, Evaluation and Close</u></p> <p>The next meeting of the Tidworth Area Board will be held on Monday 15 July 2013 at Enford Village Hall.</p>

**MINUTES OF THE TIDWORTH COMMUNITY AREA TRANSPORT GROUP**  
**HELD ON 13 MAY 2013 AT THE CASTLEDOWN BUSINESS CENTRE**

In Attendance:

Mark Connolly (Chair) (MC), Charles Howard (Collingbournes) (CH), Godfrey Tilney (Bourne Valley Linear Project) (GT), Gareth Rogers (Wiltshire Council) (GR), Mary Cullen (Wiltshire Council) (MCu), Tony Harbottle (TH) (Enford) and Tony Pickernell (TCAP Coord) (TP).

1. Apologies. Martin Aldam (Wiltshire Council) (MA), Humph Jones (Tidworth) (HJ), Chris Clark (Wiltshire Council), Chris Williams (Ludgershall and Perham Down) (CW), Andy Cole (Wiltshire Streetscene Tidworth Area) and Baz Reilly (Castledown Radio). MC welcomed TH who had replaced Stan Bagwell.
2. Previous Minutes: The minutes of the previous meeting were agreed. MC had gained Area Board approval to fund the following schemes:

Levell Court, Ludgershall  
Horse warning signs, Tidworth (partner scheme with Polo Club)  
Street light, Manor Bridge Court, Tidworth  
Contribution toward footpath in Enford  
Fund survey for possible light controlled crossing in Collingbourne Ducis on A346/A338 near Cadley Road junction.

HJ had written an article in Tidworth Times about parking restrictions at the taxi rank, Station Road, Tidworth. MC had contacted the enforcement team and received information about how often they visit Tidworth and Ludgershall and the number of tickets issued which were passed to the Group and the Town Councils after the last meeting.

MC had gained Area Board agreement that the new street scene team would contact Parishes and Town Councils regarding works but would also attend CATG meetings. Andy Cole is to attend future meetings and is to do a presentation at Tidworth Town Council in June (they had already done a presentation in Ludgershall earlier this year).

3. Scheme Updates: GR advised that Levell Court, Ludgershall, the horse warning signs in Tidworth and the footpath in Enford had been completed. TH stated that the earth bank next to the scheme had not been seeded. **GR to seek advice.** The Manor Bridge Court amenity light is planned to progress within the next week. The electricity company has not advised when it will connect the light. Julian Haines has contacted Tony Harbottle directly.
4. C Class and Unclassified Speed Limit Reviews: Unfortunately the review of schemes submitted by CATGs for 2012/2013 are not complete and will not be ready until July. The Group will review the results for the C32 (Upavon to Netheravon) and C9 (Tidworth to County border via Perham Down). Relevant Parishes and Town Councils will also be consulted before final decisions taken.

The review for 2013/2014 schemes will be undertaken by Atkins, Wiltshire's new contractors. The Group decided that the Bulford Ranges road should be considered and would decide at its next meeting. **MC to seek Areas Board approval that the Bulford Ranges road should be reviewed and that MCu advise her counterpart for the**

**Amesbury Area Board. GR to provide map of Community Area with C and Unclassified roads for circulation within the Group. Post meeting note: As the Tidworth CATG have chosen this particular route for review this year - it will be undertaken, even if the Amesbury AB doesn't prioritise it.**

5. 2013/2014 Funding: GR reported that with a slight underspend from 2012/2013, the Group had £11,967.87 to spend this year. However, this figure has yet to be ratified. The Group then looked through the list of schemes outstanding and decided that these were long-term schemes that would be funded via developments or through the central pot as substantive schemes or other sources. MC suggested that all members seek suggestions for schemes from their Parishes and Towns. **All – seek ideas for transport, lighting and highway schemes (not maintenance/repair schemes). MCu to put entry into the Area Board newsletter.**

MC reported on a site visit he had with representatives from Clarendon Junior and Infant schools in Wylie Road, Tidworth, regarding problems with parking for school buses and the danger this is causing for pedestrians. After consultation with officers, it was agreed that the schools would undertake school transport plans and submit a proposal to the safe journey to schools scheme.

MC reported that CW had received an e-mail asking for all schools, residential and working areas should have 20 mph limits. MC suggested that this should be referred to Wiltshire Council's Cabinet member for such matters via the Area Board. **MC to seek Area Board agreement that this issue be referred to the Cabinet Member for consideration.**

6. Substantive Schemes: Shipton to Tidworth Bridleway scheme - GT explained that a site visit took place on 30 Jan. 22 Engineer Regiment subsequently did a report on the work required and have stated that no unit can undertake the work this financial year. As the cost would be prohibitive without the Engineers providing the manpower, it was decided to bid for funds in 2014.

Collingbourne Ducis light controlled crossing. GR had provided a report, which for technical reasons members had not been able to open. GR explained that the survey recommended a Puffin Crossing at a cost of £80K, which would be located a few yards North of the Cadley Road junction. GR explained that some funding from the CATG and the Parish Council would strengthen the bid. The Group decided to allocate £6K towards the scheme and that CH should approach the Parish Council to see if it would make a contribution of £1,000. **MC to seek Area Board approval to provide a £6K contribution to the scheme and support a bid to the substantive schemes pot.**

7. Active8 Statistics: MC reported that since the Group had helped set up the Active8 bus service from Salisbury to Tidworth, it had gone from strength to strength and its numbers of passengers continues to grow.
8. Any Other Business: GT stated that although there are signs to Castledown Business Park at the Ram junction in Tidworth, there are none in Ludgershall to direct traffic to the park or any immediately outside the park. **GR to contact Wiltshire Council to seek advice on whether there is any funding for this. GT to contact St Modwyns the site developer to see if they have any funds for this.** Post meeting note: *GR has spoken to Mark Stansby, and he advised they will be able to undertake the work during this financial year,*

*(if required sooner, the CATG could prioritise and fund should it wish)*

TP asked if signs could be provided to signpost Castle Primary School, Ludgershall, from Andover Road and Central Street. GR advised that WC does not normally provide signs for school as this is seen as advertising over other local schools. **TP to log as an issue so that this can be formally raised with officers and referred to the Group.** Post meeting note: *GR has spoken to Mark Stansby, he has advised that directional signs would be feasible, however they do require funding by the school. The school should contact Mark directly.*

GR stated that the A346/A342 south of Collingbourne Ducis is to receive funding for improvements/refurbishment as it is a road traffic collision cluster site.

MC advised that the results of the Community Area questionnaire had been pulled together into a document that would be forwarded to the Group for consideration in terms of transport schemes to plug any gaps that can be seen from the results. **All to review, along with Parish and Town Councils where appropriate to come up with ideas of transport schemes (e.g. link or taxi schemes).**

9. Date of Next Meeting: TBC but early July at latest.

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## Tidworth Issues Report May 20-05-13

Issue No	Issue	Area Board		
<u>2829</u>	The condition of roads in Ludgershall	Tidworth	25/02/2013	Update: - 1) A.342 Andover Road - manhole covers have been repaired but there are still areas where the road is subsiding.  2) Meade Road leading into Linden Close - small areas have been patched but with wet weather again the tarmac is being washed away, surface is in a bad condition.  3) Astor Crescent - small areas have been patched but with wet weather tarmac is being washed away.  4) A.342 from junction with A.338 (Leckford X roads) - this surface is in very uneven & in poor condition, patching to small areas has been undertaken.
<u>2828</u>	Castledown Business Centre - Innovation Suite progress	Tidworth	25/02/2013	In hand
<u>2805</u>	Speeding on Bulford Rd	Tidworth	11/02/2013	On SID rota- to be closed
<u>2575</u>	speeding vehicles past academy	Tidworth	26/09/2012	On SID rota- to be closed
<u>1995</u>	Cats Eyes were removed- Collingbourne..	Tidworth	04/11/2011	Keeping under review
<u>1841</u>	Enford path fp31 repairs required	Tidworth	18/08/2011	On programme, awaiting availability of funding
<u>1229</u>	Speeding in Enford on C32	Tidworth	21/09/2010	To go forward for speed limit review
<u>1191</u>	Fly tipping in Ludgershall car park	Tidworth	03/09/2010	Keeping under review
<u>1084</u>	Crossing on A3026 in Tidworth near Kennet rd	Tidworth	19/07/2010	Awaiting outcome of NEQ

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